University of California, Berkeley

Department of Mechanical Engineering

The Department of Mechanical Engineering at the University of California, Berkeley is generating an applicant pool of qualified temporary instructors to teach regular and summer courses, should an opening arise. The percentage of the appointment will vary, depending on the number of sections taught. The part-time positions may range from 17% to 33% time in a given semester. The instructor will give lectures (plus laboratory teaching and preparation for certain courses), hold regular office hours, prepare exams, and submit final grades. The appointment will begin at the beginning of Fall, Spring or Summer semester. Salary will be commensurate with experience. Typically, teaching a 3 unit course for a semester ranges from $10,000 - $12,000.

Basic qualifications: Applicants must minimally have a Master’s degree in area of expertise at time of application. Additional qualifications: A Ph.D. or equivalent in an engineering discipline (or related field) or comparable experience/training is required by the start of service.

Prior teaching experience is preferred in one of the following fields: 1) design & product development (E 10, E 28, ME 110, ME 122, ME 130, ME 290KA&B), 2) thermal sciences (ME 40, ME 109), 3) fluid mechanics (ME 106), 4) dynamic systems & control (ME 132, ME 135), 5) mechanics (ME 104, MEC 85), 6) engineering programming (E 7), and 7) mechatronics & laboratory (ME 102A&B, ME 107, ME 108), 8) engineering ethics (ME 191AC). As needed, other undergraduate or graduate courses may be considered. For more information about the courses for this recruitment visit: http://www.me.berkeley.edu/StudentAffairs/Courses/index.shtml.

Follow https://aprecruit.berkeley.edu/apply/JPF00557 to submit a cover letter, resume, summary of teaching experience, and contact information for two professional references. Applicants are encouraged to provide contributions they have made to diversity. We will only contact your references if you are a finalist for the position, and we will seek your permission before doing so. All letters will be treated as confidential per University of California policy and California state law. Please refer potential references, including when letters are provided via third party (i.e., dossier service or career center), to the UC Berkeley statement of confidentiality (http://apo.berkeley.edu/evalltr.html) prior to submitting their letters.

The initial review of applications for Spring 2015 will begin November 14, 2014. Completed applications received by this date will receive full consideration; however, this pool will remain open until December 13, 2016 to accommodate upcoming course needs and new applicants. Appointments for Fall semester are usually reviewed in April, Spring semester in October, and Summer in March.

The department is interested in candidates who will contribute to diversity and equal opportunity in higher education through their teaching. The University is committed to supporting employees as they balance work and family. The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, age or protected veteran status. For the complete University of California nondiscrimination and affirmative action policy see: http://policy.ucop.edu/doc/4000376/NondiscrimAffirmAct.

For questions regarding the positions, please contact: Debra Chin, chin@me.berkeley.edu